

**AMERICAN SOCIETY OF CLINICAL ONCOLOGY  
COMMITTEE DESCRIPTION**

**COMMITTEE:** Practice Guidelines Implementation Network (PGIN)  
**DEPARTMENT:** Quality and Guidelines  
**DEPARTMENT STAFF:** Guideline Staff

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**PURPOSE**

The Practice Guidelines Implementation Network (PGIN) is a network of ASCO volunteers who aid in the dissemination and promote implementation of ASCO clinical practice guidelines in the oncology practice community. As delegated by the Clinical Practice Guidelines Committee (CPGC), PGIN shares ASCO's evidence-based recommendations on cancer care with colleagues and networks.

**COMPOSITION OF PRACTICE GUIDELINES IMPLEMENTATION NETWORK**

PGIN includes selected Clinical Practice Guidelines Committee (CPGC) members, State Society members, oncologists (community and academic), and other disease site content experts with an interdisciplinary focus (medical oncology, pediatric oncology, surgical oncology and radiation oncology), oncology nurses, hematology/oncology pharmacists; and oncology practice managers.

**PRACTICE GUIDELINES IMPLEMENTATION NETWORK CO-CHAIR'S APPOINTMENT AND TERM**

The Co-Chairs of PGIN are community practitioners who are appointed by the CPGC Chair and approved by the CPGC. PGIN Co-Chairs will be ASCO members. At least one Co-Chair will be a member of the CPGC. Each PGIN Co-Chair will serve a term of four years and may be appointed to additional terms as determined by the CPGC. The four-year term is consistent with the terms assigned to other guideline groups, such as the Guideline Advisory Groups (GAGs).

**PRACTICE GUIDELINES IMPLEMENTATION NETWORK MEMBERS' APPOINTMENT AND TERM**

Members of PGIN can be nominated by CPGC members or current PGIN members. In addition, there is an opportunity for prospective members to volunteer by contacting guidelines staff. The majority of PGIN members will be ASCO members. PGIN members will have a term of four years, to be reappointed for another term as determined by the CPGC. PGIN members may not be appointed to more than 2 consecutive terms.

**PRACTICE GUIDELINES IMPLEMENTATION NETWORK STEERING COMMITTEE MEMBERS' APPOINTMENT AND TERM**

Ten PGIN members will form the Steering Committee. The majority of Steering Committee members will be ASCO members. Each PGIN Steering Committee member will serve a term of four years and may be appointed to additional terms as determined by the CPGC.<sup>1</sup>

**PRACTICE GUIDELINES IMPLEMENTATION NETWORK**

***RESPONSIBILITIES AND AUTHORITY:***

- Provide input on the implementability of guideline recommendations

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<sup>1</sup> At the initial formation of the Steering Committee, two, three, and four year terms will be used to achieve staggered terms.

- Encourage the Guideline Panels to discuss practice issues that could impact the application of recommendations
- Upon request from the CPGC or staff, review and comment on ASCO guideline implementation tools or suggest new tools
- Communicate about ASCO clinical practice guidelines and clinical tools and resources to peers (State Society members, specialty society members, colleagues).

### **PRACTICE GUIDELINES IMPLEMENTATION NETWORK MEMBERS**

#### ***RESPONSIBILITIES AND AUTHORITY:***

- Participate on guideline expert panels and Guideline Advisory Groups (GAGs)
- Participate in consensus guideline development
- Upon request from guideline panel chairs, provide feedback on the implementation section of draft clinical practice guidelines
- Maintain the strict confidentiality, independence, and integrity of draft guidelines and guideline development
- Serve as an “ambassador” to communicate about ASCO guidelines and implementation tools to their State Societies and other specialty societies
- Disclose outside relationships as requested and comply with applicable ASCO conflicts of interest policies.

### **PRACTICE GUIDELINES IMPLEMENTATION NETWORK STEERING COMMITTEE**

#### ***RESPONSIBILITIES AND AUTHORITY:***

- Serve as decision-making body for PGIN and steer activities of PGIN
- Work with the Co-Chairs to provide strategic direction and guidance for PGIN
- Disclose outside relationships as requested and comply with applicable ASCO conflicts of interest policies.

### **PRACTICE GUIDELINES IMPLEMENTATION NETWORK CO-CHAIRS**

#### ***RESPONSIBILITIES AND AUTHORITY***

- Provide strategic direction and guidance for PGIN, consistent with delegation of CPGC
- Provide reports to the CPGC, as needed
- Develop agendas for PGIN meetings and conference calls with staff support
- Recommend potential PGIN Co-Chairs and members, and PGIN Representatives for Guideline Expert Panels for consideration by CPGC Leadership
- Disclose outside relationships as requested and comply with applicable ASCO conflicts of interest policies.

### **STAFF**

#### ***RESPONSIBILITIES AND AUTHORITY:***

- Provide support for PGIN meetings and conference calls
- Provide information and context to PGIN on practice guideline development
- Provide status reports to and from the Clinical Practice Guidelines Committee (CPGC), other ASCO Committees, and the Board as needed
- Monitor potential conflicts of interest and apply/implement applicable ASCO conflicts of interest policies.

**PRACTICE GUIDELINES IMPLEMENTATION NETWORK CALENDAR**

PGIN will convene regular meetings through conference calls. In person meetings will take place at most once per 12 months at ASCO Headquarters in Alexandria, VA.